

<b>Price Schedule for Running of Dzong catering on framework contract basis for the FY 2020-21</b>			
<b>Sl.No</b>	<b>Food items</b>	<b>Unit</b>	<b>Unit Rate (Nu)</b>
1	Rice, 2 meat items, 2 veg items (Mushroom & mixed vegetables), 1 boiled and fried egg, Jaju/Dal, Salad/Edzey, Papad, Fresh fruit	Per Head	
2	Rice, 1 meat item, 1 veg item (Big chilli), 1 boiled and fried egg, Jaju/Dal, Edzey, fresh fruit	Per Head	
3	Rice, 2 veg items (Mushroom and Ema datsi), 1 boiled and fried egg, Edzey, Jaju/Dal, fresh fruit	Per Head	
4	Rice, Datsi Ma-ngo, mixed vegetable, edzey and dal	Per Head	
5	Samdey	Cup	
6	Dresse	Cup	
7	Suja	Single Cup	
8	Tea	Single Cup	
9	Pork Fried rice	Head/Plate	
10	Beef Fried rice	Head/Plate	
11	Egg Fried rice	Head/Plate	
12	Chicken fried rice	Head/Plate	
13	Veg. Fried Rice	Head/Plate	
14	Cheese Momo (5 piece)	Head/Plate	
15	Pork Momo (5 piece)	Head/Plate	
16	Beef Momo (5 piece)	Head/Plate	
17	Samosa (2 pieces)	Head/Plate	
18	Roti (4 piece) with veg. curry	Head/Plate	
19	Puri (4 piece) with veg. curry	Head/Plate	
20	Mineral Water (1 Ltr.)	Bottle	
21	Mineral Water (500 ml.)	Bottle	
22	Black Coffee (Single)	Cup	
23	Mango Juice (canned)	No	
24	Pineapple Juice (canned)	No	

25	Guava Juice (canned)	No	
26	Apple Juice (canned)	No	
27	Biscuits: a) Good Day	Pkt	
	b) Cream Crackers	Pkt	
	<b>Grand Total Amount (Nu.) in Figure</b>		
	<b>Grand Total Amount (Nu.) in Words</b>		

**Points to Remember:**

a.	<i>The bidder should submit experience letter from any agency indicating that you have rendered similar services in the past, if any</i>
b.	<i>A letter from Bhutan Agriculture Food Regulatory Authority having attended the training on food regulations is required to submit</i>
c.	<i>A complete set of crockery, cutlery, glassware and other items has to arrange by the bidder.</i>
d.	<i>Go through term and conditions before submitting the bid</i>

**Terms and Conditions for winning bidder**

1. The submission of bid is 28<sup>th</sup> September 2020 on or before 2.30 PM and the same shall open at 3.00 PM at Dzongrab Office.
2. A bidder should submit two documents (ONE ORIGINAL & OTHER COPY) inside the big outer envelope addressed to Dzongdag, Samtse Dzongkhag.
3. The proprietor shall be required to submit a lump sum amount of **Nu. 30,000.00 (Ngultrum: Thirty Thousand) only** as a bid security deposit to the Dzongkhag in the form of cash warrant, demand draft or unconditional Bank Guarantee issued by recognised financial institutions of the kingdom of Bhutan at the time of submission of bid. The bid validity should be 30 days minimum from the date of bid opening.
4. This tender is on framework contract basis and will not exceed one year. Therefore, the contract duration shall end on 30<sup>th</sup> September 2021.
5. The quoted price for the food menu shall include all taxes, service charges and any other costs involved till the end of contract period and nothing extra shall be paid. The separate service charge shall not be eligible.

6. The evaluation for catering service is LOT WISE and not ITEM WISE. Therefore, there shall be only one winning bidder which shall be the lowest evaluated bid. A bidder shall be evaluated considering the rate quoted mentioned in the price schedule table besides other requirements.
7. The catering shall depute enough man power to do catering services. There should be at least 2 staff to carry out catering services.
8. The rate should be sold as per the approved quoted menu rates. If it found charging beyond the approved rates, the catering will be given final warning in writing. Repeating the same shall lead to termination of the contract and forfeiture of performance security.
9. A sum of **Nu.30,000.00 (Ngultrum; Thirty thousand) only** shall be required to furnish as performance security by the winning bidder. The performance security should be valid till 30<sup>th</sup> September 2021. The bid security of unsuccessful bidder shall be returned after signing the contract agreement (attached) with the winning bidder.
10. A fresh and hygienic food items should be served from time to time and enough as per the demand/order of the Dzongkhag.
11. The owner should strictly adhere to the punctuality, promptness in services and proper dress code of the staff members while delivering the service.
12. The staff should strictly follow the health protocols for all times to come.
13. The Dzongkhag shall not be responsible for providing kitchenware items such as crockery cutlery, and other items for rendering catering service.
14. Samtse Dzongkhag has pledged to substitute single use plastic plates, cups and spoons with **bio-plates** as an alternative towards reducing plastics. Therefore, catering service shall ensure that no plastic plates, cups and spoons are used for rendering catering services to Dzongkhag.
15. The decision of the tender committee shall be final and binding.

## Contract Agreement

THIS CONTRACT AGREEMENT is made on the.....day of October, 2020

### BETWEEN

(1) Samtse Dzongkhag Administration, a Government of Bhutan, and having its principal place of business at Samtse (hereinafter called “the Purchaser”)

AND

(2) M/s. ...., registered with the Regional Trade Office, under the laws of Kingdom of Bhutan and having its principal place of business at Samtse (hereinafter called “the Supplier”).

WHEREAS the Purchaser invited Bids for certain Goods and ancillary services **Dzong catering services** and has accepted a Bid by the Supplier for the supply of those Goods and Services in the sum of .....*[insert Contract Price in words and figures, expressed in the Contract currency/ies]* (hereinafter called “the Contract Price”).

### NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.

2. The following documents shall constitute the Contract between the Purchaser and the Supplier, and each shall be read and construed as an integral part of the Contract, viz.:

- (a) Terms and Conditions
- (c) Price schedules of the food menus, and
- (d) The form of Performance Security

3. This contract shall prevail over all other Contract documents. In the event of any discrepancy or inconsistency within the contract documents, then the documents shall prevail in the order listed above.

4. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the Goods and Services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of Bhutan on the day, month and year indicated above.

For and on behalf of the Purchaser

For and on behalf of the supplier

Signed:.....

Signed:.....

in the capacity of .....

in the capacity of .....

Witness.....

Witness.....