



TERMS AND CONDITIONS BEFORE THE AUCTION

1. The Dzongkhag Administration, Samtse announces the “Parking fee collection” through public auction at Dzongkhag conference hall on 15th July 2019 at 10.30 AM.
2. Each bidder will have to deposit an earnest money amounting to Nu. **10,000.00 (Ngultrum: Ten thousand)** only in cash. The earnest money shall be addressed to Dasho Dzongdag, Samtse Dzongkhag and it should be submitted latest by 10:00 AM BST on the day of the auction to qualify him/herself to bid for the auction. On receipt of the earnest money, token card will be issued to identify the qualified bidder. No person will be allowed to bid in the auction without holding token card.
3. The highest bidder, whose bid is accepted will have to deposit **Nu.30,000.00 (ngultrum: Thirty thousand)** only as one month at the fall of hammer in cash or demand draft in favor of Dasho Dzongdag, Samtse Dzongkhag which will be retained as the Performance Security for the period of the contract, failing which accepted bid will be cancelled.
4. The highest bidder whose bid will be accepted by the auction committee will have to sign the contract within 5 (five) working days from the date of the auction. Failure to do so will result in the forfeiture of the deposit.
5. The auction committee reserves the right to accept the bid on the spot or at any subsequent date. In case of any dispute or problem with regard to the auction the decision of the committee will be final and binding.
6. All the bidders have to pay Nu. **1000.00/- (Ngultrum: One thousand)** only in cash as entrance fee, which is non-refundable.



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Dzongkhag Administration
Samtse



7. The representatives are requested to bring along power of attorney from their respective business entity, without which one would not be entertained.

8. It will be assumed that interested parties bidding have inspected the parking slots area prior to the auction and that the bid offered is at their own liberty and judgment. It may be noted that the complaint whatsoever after the auction shall not be entertained. However, the minimum parking slots at ICP areas is tabulated here under.

Sl No	Parking Area	Light Vehicles	Medium and Heavy vehicles	Total slots	Remarks
1	Samte Integrated check point	72	18+	90+	Two wheelers parking slot shall be up to the highest bidder to mark in assigned areas.

9. For more information, please contact Procurement section, Samtse Dzongkhag at Phone No# 05 365765 during office hours.



TERMS AND CONDITIONS AFTER THE AUCTION PROCESS

1. Eligibility

1.1 Only bonafied Bhutanese Nationals holding valid Trade License shall be eligible to participate in the auction of parking fees collection.

1.2 Participation by the following shall be rejected.

1.2 a. civil servants.

1.2 b. person who has been blacklisted in the past for commission of any offence in course of operating parking fees collections within Bhutan.

1.2 c. those person who have the record of Revenue outstanding with the Government.

2. Auction Committee

2.1 Committee shall comprise of representative from RBP, RSTA, BAFRA, RRCO, RIO, Forest and Dzongkhag Administration.

3. Reserved Price for the parking slots shall be determined by the Auction Committee in accordance with the number of parking slots available for auction.

4. The contract shall be awarded to the highest bidder. In case the highest bidder surrenders the bid value during the auction, his/her earnest money will be forfeited by the auction committee. In such case contract shall be awarded to second highest bidder. In case the second highest bidder also withdraw then his/her earnest money shall also be forfeited and operation for parking fees collection shall be re- auctioned.

5. The highest bidder whose bid has been accepted by the auction committee shall be required to deposit 3 months installment within 5 working days from the date of auction. **The auction committee has kept Nu.30,000.00 (Ngultrum: Thirty thousand) only as minimum monthly installment. The auction rate will start from Nu.30,000.00 onwards. It shall be adjusted in the last 3 months installment.**

6. Installment payment shall be made on monthly basis. Monthly installment should be deposited to Municipal CD Account, Dzongkhag Administration on or before 5th day of every following month during the working hours. A penalty of 24% per annum shall be imposed on late payment.

7. If the successful bidder fails to deposit installment for 2 consecutive months, then the advance deposit for 3 months shall be forfeited and the parking fees collection shall be re-auctioned.



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Dzongkhag Administration
Samtse



8. The payments shall be accepted only in the form of cash, cash warrant or bank draft. It should be prepared in favor of Dasho Dzongdag, Samtse Dzongkhag.
9. The ICP parking areas shall be managed and maintained by the winning bidder on regularly interval in consultation with Samtse Municipal In-charge.
10. Any addition or deletion of parking slots during the contract period shall be intimated in advance and the monthly installment adjusted accordingly.
11. The contract period is kept for one year after signing the contract agreement. However, the renewal of the contract period is subjected to the performance of the contractor. The auction committee decision will be the final and binding.
12. The committee shall not consider any holidays or unforeseen events that might disrupt the parking fees collection for exemptions/ deduction from the payment of installment during the entire contract period.
13. It shall be onus of the successful bidder to entertain or not to entertain the request for any reserved parking slots by the individuals or firms.
14. The parking fee collection timing as follows.

Toilet use	Nu.5 Per use
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Vehicle Type	Timing
Light vehicles	8:00 am to 9:00 pm
Medium/Heavy vehicles	24 hours

15. The rate of parking fees are fixed as follows:

Vehicle Type	Rate	Timing
Light vehicles	20.00	0 to 4 hours
-DO-	50.00	4 hours and above
Medium/Heavy	50.00	0 to 4 hours
-DO-	100.00	4 hours to 8 hours
-DO-	200.00	8 hours to 24 hours



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16. Exemptions

The following vehicles are exempted from the payment of parking fees.

- a) BHT Vehicles
- b) Dzongkhag pool vehicles
- c) VVIPs/ VIPs
- d) Ambulances
- e) Military vehicles

17. An appropriate dress code for the parking fee collector shall require throughout the contract period.

18. Auction Committee reserves the right to accept or reject any bid and the decision of the committee shall be final and binding.

19. Any person aggrieved by the auction committee may submit his or her appeal to the Court of Law.

20. The Dzongkhag is also outsourcing the existing public toilet attached with the ICP offices along with the ICP Parking. The successful bidder shall start **PAY and USE** toilet by deploying one dedicated staff for day to day maintenance and cleaning. The fees collection from there will also be inclusive of auction rate. There are 3 units of toilet each for male and female use.

21. The overall ICP parking will be monitored by the Samtse Municipal office. The fees received from the operation of ICP parking will directly credit to Samtse Municipal CD account.

22. The Dzongkhag Administration (client) and the winning bidder (contractor) shall sign the contract agreement once the auction process is duly completed.