



དཔལ་ལྷན་འབྲུག་གཞུང་།  
ཇོང་ཁག་བདག་སྐྱོང་བསམ་ཅེ

DZONGKHAG ADMINISTRATION, SAMTSE

*A prosperous community living in harmony with diverse culture and safe environment*



SDA Reg. No: .....

FORM – 3

### APPLICATION FORM FOR OCCUPANCY CERTIFICATE

The Dzongdag,  
Samtse Dzongkhag.

Dasho,

I hereby certify that the ADDITION / ALTERATION / CONSTRUCTION of building on Plot no.:....., registered under Thram No.:.....in....., has been completed on ....., according to the approved building plan/drawings, vide permit no.:....., dated.....

The work has been completed to our best satisfaction. Workmanship and all the materials (type and grade) have been used strictly in accordance with the approved documents/drawings and relevant standards, codes of practice and specifications. Provisions of the Bhutan Building Rules, conditions or orders issued there under have not been transgressed/violated in the course of the work. The building is fit for use for which it has been added /altered/ constructed. The necessary '**Occupancy Certificate**' may be issued.

Signature of the Owner:

Name & Address: .....

.....

Mobile No. (Residence): .....

E-mail address: .....

Date: .....

**\*Note:**

Enclosed is the undertaking letter duly signed by the Site Engineer and electrician.