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རྫོང་ཁག་བདག་སྐྱོང་བསམ་ཚུལ།



**DZONGKHAG ADMINISTRATION, SAMTSE**

*A prosperous community living in harmony with diverse culture and safe environment*

DAS/HRS-03(b)/2025-2026/ 5940,

15<sup>th</sup> April 2026

**VACANCY ANNOUNCEMENT**

The Dzongkhag Administration, Samtse is pleased to announce the vacancies for the following post on contract basis to be appointed with effect from **1<sup>st</sup> June 2026**. Therefore, the interested applicants aged between 18-50 years fulfilling the eligibility criteria may apply online using “**Zhiyog Recruitment System (ZRS)**” via link <https://jobs.rsc.gov.bt> from **15<sup>th</sup> April 2026 onwards**.

*Any documents in hard copy within or after the deadline shall not be accepted.*

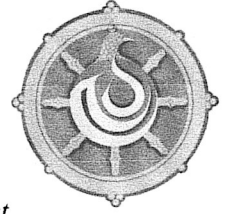
The details for vacancy are as follows:

Sl. #	Post	Slots	Qualification	Service Term	Placement Schools
1	ECCD Facilitator	2	Class XII with 2 years of Diploma in Early Childhood Care & Education	2 years	Taba Dramtoe PS, Tashithang MSS
2	Laboratory Assistant (IT)	15	Class XII with IT in class 10 and 12	3 years	Tabadramtoe PS, Jaringay PS, Gawaling ps, Gangthok PS, Soeltapsa PS, Ugyentse PS, Sherubgatshel MSS, Phensum PS, Gayshingoan PS, Depheling PS, Denchukha LSS, Yoeseitse HSS, Sengdhyen LSS, Tashichoeling PS, Dzongsar PS
3	Administrative Assistant	6	Class XII with six months of basic IT skills and a Dzongkha Standard Testing System with the writing score of level 4 and overall band score of level 5	3 years	Nangladang PS, Dorokha CS, Soltapsa PS, Gomtu Hospital, Yoeseitse HSS, Sherubgatshel MSS
4	Library Assistant	3	Class 12	3 years	Samtse HSS, Sherubgatshel MSS & Dorokha CS

Human Resource Officer  
DZONGKHAG ADMINISTRATION  
Samtse



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5	Ward boy	3	Class VIII	5 years	Tashicholing Hospital
6	Garbage Truck Driver (heavy)	1	Class VIII	3 years	Dzongkhag Municipal Office
7	Cook	5	NA	5 years	Norbugang CS , Namgaycholing PS, Gangthok PS, Phensum PS, Gayshingma PS
8	Cleaner	4	NA	5 years	Phuntshopelri PS, Panbari MSS, Sengdhen LSS, Tashicholing Hospital
9	Caretaker	6	NA	5 years	Khandothang PS, Sang-Ngagcholing PHC, (2 at Gomtu HSS), (2 at Tashichholeing hospital).
10	Washerman	2	NA	5 years	Tashichhocling Hospital
11	Teacher	15	PGDE/B.Ed/Bachelor degree with relevant subject	7 months	10 General & 5 Mathematics

The applicants are required to submit the following documents:

1. Copy of valid Citizenship Identity Card (both sides are mandatory).
2. Copy of Security Clearance Certificate valid at the time of submission.
3. Valid Medical Fitness Certificate for **Employment** issued by a competent RGoB Medical Doctor.
4. Copy of academic transcript of class XII & Bachelor Degree for the post of Teacher.
5. Copy of academic transcript of class X & XII for serial No 1 to 4.
6. Copy of academic transcript of class VIII and valid PD License for the post of driver.
7. Copy of academic transcript of class VIII for the post of ward boy.
8. No Objection Letter from the employer if employed.
9. Any other relevant or merit certificates.

*For any clarification may contact at 05-365546 during office hours.*

Human Resource Officer  
DZONGKHAG ADMINISTRATION  
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